# Farm Service Elevator Feed Ordering App

Steps: Connect Register Login to place order Forgot Password

#### Connect to the application

- 1. Open any web browser on a PC or your mobile device.
- 2. Select or copy this link into the browser address bar: <u>FSEFeedOrder (lsiapps.net)</u>

0	New	Tab		×	+	$\sim$
$\leftarrow$	$\rightarrow$	G	F	formsspo.lsiapps.	net/FormsViewer/View?FVAnon=true&SPAppWebUrl=https%3A%2F%2Fappcentral	-1e

#### **Register a Username**

Hints:

- For the first time ordering of each farm, you must register a user and password.
- If you have multiple farms, you will need to register each farm.
- You can use the same user and password for each farm. You can also register multiple users for each farm.
- The customer number can be found on your invoices or can be provided to you by anyone at Farm Service Elevator that you currently order feed with.
- The password must be at least 10 characters and have a special character (Example: ! or \$).
- The Customer Name can be any name.
- Since multiple emails addresses can be associated with a farm, you can use the name associated with the email address, or you can use your farm name.
- 1. To register, click the Register link on the Login Page to take you to enter registration information.



2. Enter the required information. (view hints)

FARM SERVICE ELEVATOR Feed Order Form				
Enter Your Email Address	Register User Account			
Enter four Entan Address	JohnDoe@hotmail.com			
Password				
	OrderSomeFeed!			
Confirm Password				
	OrderSomeFeed!			
Customer Number				
	AA010			
Customer Name				
	John Doe			
	Create Account			

3. Click "Create Account"

Success!	
Your account has been created.	
	ОК

4. Click "Ok" and you will be sent to the Login Page



You will be informed of any errors. Click Ok to correct.

To cancel registration, click the "Back to Login Page" link



To create a feed order:

1. Login to the app with the user/password that you created during <u>registration</u>. If you forgot your password, you can click "<u>Forgot Password</u>" to reset it.



2. Click Ok to continue

Success!	
Your login was successful! You can now proceed.	

3. Select your customer number from the list and click "Next"



4. Select your farm from the list and click Next



5. You will now see your information, an order date, an order time and a flock selection. The order date and time will default to the current date and time. Select Your flock and click "Submit"

Feed Order F	PVICE ELEVATOR orm		Back to Login Page
	<u>Name:</u> Deliver To: Address:	Your farm information will be here	
Order Date			
3/17/2023	04:04:59 PM		
Customer Customer # here	Farm Farm#here	Flock	~
	Cancel	Submit	

6. Continue to enter the information for the order. See the next page for <u>notes</u> about data entry on this form and completion of the order.

Comments				
Formula		r	Viedication	
926 - 26 TURKEY	/ #3 CRUMBLES	~	10014 - 66gm Coban .73	3# / Ton, 50gm BMD 1# / To 🗸
Tons Ordered		1	Fons On Load	
30.0			30.0	
				Farly Date +24 brs
Early Date		ı	ate Date	Early Date +48 hrs
3/20/2023			3/21/2023	
16:00 / 4:00 PN	N	~	16:00 / 4:00 PM	~
			-	
	Unload Option	Unload Desc (Enter tons if o	ption T) Location	Location Desc
Î	1	~		~
				)
Feed	T/Fed	T/Sch	T/Diff	Age
928	71.03	71.45	0.43	0-24
926	73.35	128.62	55.27	25-39
924	0.00	100.04	100.04	40-47
923	0.00	171.49	171.49	48-60
922	0.00	100.04	100.04	61-66
B01	0.00	108.61	108.61	67-72
B02	0.00	114.33	114.33	73-78
B03	0.00	120.04	120.04	79-84
B04	0.00	125.76	125.76	85-89

Notes:

- You can use the feed schedule at the bottom to help determine the feed formula that you should enter.
- Medication is not required
- Tons Ordered and Tons on Load will be loaded with the maximum that you can receive based on your default method of delivery and the current road restrictions
- You can only enter the Tons Ordered
- Dates and Times cannot be in the past
- Enter the earliest date/time that you wish to receive the feed in the "Early Date" section
- Enter the latest date/time that you will to receive the feed in the "Late Date" section
- The Late Date/Time cannot be before the Early Date/Time
- Use the "Early Date +24 Hrs" button to auto load the late date/time 24 hours from the early date/time
- Use the "Early Date +48 Hrs" button to auto load the late date/time 48 hours from the early date/time
- You can adjust the late date/time after using +24 or +48 hours button to initially load the late date/time
- Multiple "Unload Options" can be entered (used for the driver to know how to fill your feed tanks)
- After entering the first unload option, use the **use** icon to create another row if desired
- Use the **u** trash icon to delete a row
- The Location is the feed tank. Each location can only be entered once per feed order.

6	Jnload Option	Unload Desc (Enter tons if option T)	Location	
1	F Y	Fill	11	•
2	в •	Bal	12	•
<b>1</b> 3	Т •	10	21	•

The unload options are:

F = Fill the tank

B = Unload remaining balance (usually done after Fill)

T = Unload specific number of tons. You must enter the number tons to the right

S = Split load between tanks (usually you will enter multiple tanks with "S")

SP = Split balance between tanks (usually you will have an "F" to fill and then multiple SP to split the balance between other tanks

7. Click "Submit" to place the order.



- 8. You will be given a confirmation code and notification that you will receive an email that Farm Service Elevator has received your order. In that email, you will also receive a .PDF attachment of your order as you entered it on the screen.
- 9. <u>Review the attached order closely and contact Farm Service Elevator if you notice anything that is not correct.</u>

### Forgot Password (back to Login)

If you forget your password and clicked "Forgot Password" on the login page.

1. Enter your email address and click "Confirm" to receive and email with a reset link.



3. You will find an email in your email account like this. If you do not see it, check your spam folder.

```
noreply@lsius.net
```

Change Password - FSE Feed Order Form Greetings, F

4. Open the email and click the "Change Password" link. This will open a new page on the web browser with a <u>form to change your password</u>.

Change Password - FSE Feed Order Form



You have chosen to change your password. Please follow the link below to complete the task. If you did not initiate this process, you can ignore this email since you are the only one who can change the password to this account.

Change Password

5. Enter your new password and click "Confirm"

SEF		
Feed Order Fe	orm	
		Back to Login Page
	Change Password	
Enter Your Email Address		
Password		
Confirm Password		
	Confirm	

## 6. Click Ok to go back to the login page

Alert	
Your password has been successfully ch	nanged.
	ОК